

Defense Timeline

There must be at least two full registered semester sessions in research credits (can include summer) between when the preliminary exam is passed and when the final exam/defense is taken.

In advance of your defense

- Your thesis committee should have the following:
 - 2 BME Faculty Members (at least)
 - 1 Outside Faculty Member (Purdue or other institution)
 - 51% of committee must be Purdue faculty members
- Meet with your thesis committee to ensure that all members are on board with the timing of your defense

As soon as defense date is set

- Schedule a conference room
- Make any teleconference arrangements

Minimum of 30 days before defense

Submit CV of any committee members outside of Purdue to Sandy May (smmay@purdue.edu)

Two weeks prior to defense

- Initiate GS Form 8
- Send required documents to committee
 - Written Dissertation Documents
 - CV
 - Check with your committee to see if they require any other documents
- Send Information to Sandy May (smmay@purdue.edu) for prelim announcement
 - Name
 - Thesis Research Title
 - Thesis Committee Members with Major Professor Designated
 - Date, Time and Location of Defense
 - Abstract (no more than 350 words)

After completing defense

- Complete thesis or dissertation deposit by OGSPS deadlines
- Complete graduation check out form with BME grad office